



LIFTECH GROUP SDN. BHD.

(Co. No.: 202301002993)

Business Office: No. 10 & 12, Jalan TPP 5/8, Taman Perindustrian Puchong, 47100 Puchong, Selangor Darul Ehsan, Malaysia. **Tel:** +603 8061 9598 / 9596, 8062 4152 / 4153 **Fax:** +603-8061 0841
E-mail: info@liftech.com.my **Website:** www.liftech.com.my



Personal Data Protection Notice Policy for Liftech Group Sdn Bhd

1. Introduction

At Liftech Group Sdn Bhd ("we," "our," or "us"), we are committed to protecting the privacy and security of your personal data in compliance with the **Personal Data Protection Act 2010 (PDPA)** of Malaysia and other applicable laws. This notice explains how we collect, use, disclose, and safeguard your personal data.

2. Collection of Personal Data

We may collect and process the following types of personal data:

- Name, identification number, and contact details (e.g., phone number, email address, residential address).
- Financial information (e.g., bank account details, payment records).
- Employment details (e.g., job title, company name).
- Technical data (e.g., IP address, browser type, browsing behavior) when you visit our website.
- Any other information provided voluntarily by you or required for our business operations.

3. Purposes of Processing Personal Data

Your personal data may be processed for the following purposes:

- To provide products, services, or information requested by you.
- To process transactions and manage your account.
- To communicate with you regarding updates, promotions, or events.
- To comply with legal and regulatory requirements.
- To improve our products, services, and website functionality.
- For internal record-keeping and administrative purposes.

4. Disclosure of Personal Data

Your personal data may be disclosed to:

- Third-party service providers assisting us in our operations (e.g., payment processors, IT vendors).
- Regulatory authorities or law enforcement agencies as required by law.
- Affiliates or subsidiaries within Liftech Group Sdn Bhd.
- Any other party with your consent or as permitted by law.

5. Source Of Personal Data Collection

We gather your personal data from:

- New member registration form available at our website (www.liftech.com.my)
- Purchase Order Forms
- Cookies from our website (www.liftech.com.my)
- Social Medias Such as Facebook and Instagram

6. Security of Personal Data

We implement appropriate technical and organizational measures to protect your personal data against unauthorized access, disclosure, alteration, or destruction. However, no method of transmission over the internet or electronic storage is completely secure, and we cannot guarantee absolute security.

7. Retention of Personal Data

We will retain your personal data only for as long as necessary to fulfill the purposes for which it was collected or as required by law. Once no longer needed, your data will be securely disposed of or anonymized.

8. Your Rights

Under the PDPA, you have the right to:

- Access and correct your personal data.
- Withdraw consent for processing, where applicable.
- Request deletion of your personal data, subject to legal and contractual restrictions.
- Limit or object to the processing of your personal data.

Subsidiaries : Selangor/KL Tel: +603 8061 9598 **Kuantan Tel:** +609-508 2138 **Taiping Tel:** +605 895 7311 **Penang Tel:** +604-506 2340 Fax: +604-506 2350 **Perak Tel:** +605-2828 752 Fax: +605-2828 753 **Johor Tel:** +607-590 8812 Fax:+607-590 8807 **Sabah Tel:** +6088-383 513 Fax: +6088-383 512 **Sarawak Bintulu Tel:** +6012-225 8403



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ISO 9001:2015 CERTIFIED
JKKP/2021/22/3

To exercise these rights, please contact us using the details provided below.

9. Updates to This Notice

We may update this notice from time to time to reflect changes in our practices or legal requirements. The latest version will always be available on our website or upon request.

10. Contact Us

If you have any questions, concerns, or requests regarding this notice or your personal data, please contact:

Liftech Group Sdn Bhd

Email: info@liftech.com.my

Phone: 03-80619598

Address : No 10 & 12, Jalan TPP 5/8, Taman Perindustrian Puchong, 47100 Puchong, Selangor

Effective Date: 1/1/2025